Quick Reference Guide For
Partner Plus R2 – System Programming

System Programming – From extension 10 (MLS-12D or MLS-34D) dial **Feature** 00, then press the **Left Intercom** button 2 times to enter **System Programming**. The numbers in parentheses after the program item heading are the factory default values. To end the **System Programming** session dial **Feature** 00.

System Date (010100)
Dial #101
Dial date (MMDDYY)

System Day (1)
Dial #102
Dial day (1-7, 1=Sun, 7=Sat)

System Time (0000)
Dial #103
Dial time (HHMM) in 24-hour format

Number of Outside Lines
Dial #104
Dial number of lines (1-8)

Transfer Return Rings (4)
Dial #105
Dial return rings (0-9), 0=No return

PBX Dial-Out Code (9)
Dial #106
Dial dial-out code (0-9)

Recall Timer (18=450msec)
Dial #107
Dial recall interval (01-80)
Each increment of 1 = 25msec

Rotary Dial Timeout (2)
Dial #108
1=4 sec, 2=8 sec, 3=12 sec

Outside Conference Denial (1)
Dial #109
1=Allowed, 2=Disallowed

Dial Mode (1)
Dial #201
Dial line number (1-8)
1=Touchtone, 2=Rotary

Hold Disconnect Timer (1)
Dial #203
Dial line number (1-8)
1=Long (450msec), 2=Short (50ms)

Line Assignment
Dial #301
Dial extension (10-33)
Dial line number (1-8)
1=Assigned, 2=Not assigned

Line Access Restriction
Dial #302
Dial extension (10-33)
Dial line number (1-8)
1=No restriction, 2=Out only,
3=In only, 4=No access

Language (1)
Dial #303
1=English, 2=Spanish, 3=French

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Automatic Extension Privacy (2)
Dial #304
Dial extension (10-33)
1=Assigned, 2=Not assigned

Transfer Return Extension(*)
Dial #306
Dial extension (10-33)
Dial extension to which a transferred
  call will be returned (10-33)
* = Extension transferring call

Outgoing Call Restriction (1)
Dial #401
Dial extension (10-33)
1=No restriction, 2=Inside only, 3=Local only

System Password
Dial #403
Dial 4 digits to set password

Disallowed List Assignment (2)
Dial #405
Dial extension (10-33)
Dial list number (1-4)
1=Assigned, 2=Not assigned

Allowed Phone Number List
Dial #407
Dial list number (1-4)
Dial list entry (01-10)
Dial phone number (12 digits max.)
Press **Enter**

Pickup Group Extensions (2)
Dial #501
Dial extension (10-33)
1=Assigned, 2=Not assigned

Abbreviated Ring (1)
Dial #305
Dial extension (10-33)
1=Active, 2=Not active

Copy Settings
Dial #399
Dial source extension (10-33)
Dial target extension (10-33)

Toll Call Prefix (1)
Dial #402
1= 0/1 + Area Code,
2=Area Code only

Disallowed Phone Number List
Dial #404
Dial list number (1-4)
Dial list entry (01-10)
Dial phone number (12 digits max.)
Press **Enter**

Emergency Phone Number List
Dial #406
Dial list entry (01-10)
Dial phone number (12 digits max.)
Press **Enter**

Allowed List Assignment (2)
Dial #408
Dial extension (10-33)
Dial list number (1-4)
1=Assigned, 2=Not assigned

Calling Group Extensions (2)
Dial #502
Dial extension (10-33)
1=Assigned, 2=Not assigned

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Night Service Button (Ext. 10 Only) (2)
Dial #503
1=Assigned to next available button w/lights
2=Not assigned

Night Service Group (2)
Dial #504
Dial extension (10-33)
1=Assigned, 2=Not assigned

Fax Extension (2)
Dial #601
Dial extension (10-33)
1=Assigned, 2=Not assigned

Music-On-Hold (1)
Dial #602
1=Active, 2=Not active

Hotline
Dial #603
Dial hotline extension (11-33)
Dial alerted extension (10-33, or 70 for page)

Doorphone 1 Extension
Dial #604
Dial extension (12-15, 18-21, 24-27, or 30-33 only)

Doorphone 2 Extension
Dial #605
Dial extension (12-15, 18-21, 24-27,
Or 30-33 only)

Doorphone Alert Extensions (1)
Dial #606
Dial extension (10-33)
1=No Alert, 2=Door 1 Alert,
3=Door 2 Alert, 4=Door 1&2 Alert

Attendant/VMS Extensions (2)
Dial #607
Dial extension (10-33)
1=Assigned, 2=Not assigned

PBX/Centrex Mode (2)
Dial #721
1=Active, 2=Not active

System Reset
Dial #728
All calls disconnected,
all programming saved

System Initialization
Dial #989
Display "Restart – Defaults"
Dial 25327 (CLEAR)
System is returned to factory default

Quick Reference Guide For
Partner Plus R2 – Centralized Programming

Centralized Programming – From extension 10 (MLS-12D or MLS-34D) dial **Feature** 00, press the **Left Intercom** button 2 times, then press the **Right Intercom** button 1 time to enter **Centralized Programming**. The following station features can **only** be changed in **Centralized Programming**. To program another extension, press the **Right Intercom** button. Dial **Feature** 00 to end the programming session.

Automatic Line Selection (Do this procedure first before programming other features)
Dial extension (10-33)
Dial **
Touch line buttons in the order of desired selection. (To select intercom dial tone, touch the **Left Intercom** button first, then touch line buttons in the order of desired selection.)
Dial ** to end

Line Ringing
Dial extension (10-33)
Observe the green lights for each line assigned to the extension.

      Immediate Ring = Steady light
      Delayed Ring = Slow flashing light
      No Ring = Fast fluttering light

Press each line button until the desired ring option is set.

Quick Reference Guide For
Partner Plus R2 – Station Features

To program a feature to a station button follow one of the following procedures:

Station Programming (At the station being programmed)
Dial **Feature** 00
Press the button to be programmed
Press the **Feature** button, then dial a feature code listed below
Program another button, or dial **Feature** 00 to end

Centralized Programming (At extension 10 only)
Dial extension (10-33) to be programmed
Press the button to be programmed
Press the **Feature** button, then dial a feature code listed below
Program another button, or Dial **Feature** 00 to end

Feature Codes
*Do Not Disturb = 01
Exclusive Hold = 02
Recall (Flash) = 03
Saved Number Redial = 04
Last Number Redial = 05
Conference Drop = 06
*Privacy = 07
Touchtone Enable = 08
Message Light On = 09
Message Light Off = 10
* = Requires a button with lights

Additional Features
Enter **Station Programming,** or **Centralized Programming**
Press button to be programmed
Call Pickup Individual = Press **Left Intercom**, dial 6, dial extension (10-33)
Call Pickup Group = Press **Left Intercom**, dial 66
Loudspeaker Paging = Press **Left Intercom**, dial 70
Group Calling - Ring (Internal Paging) = Press **Left Intercom**, dial 71
Group Paging – Voice (Internal Paging) = Press **Left Intercom**, dial *71

Quick Reference Guide For
Partner Plus R2 – Auto/Speed Dialing

Auto Dial – Inside (Station DSS/BLF)
Enter **Station Programming,** or **Centralized Programming**
Press the button to be programmed
Press the **Left Intercom** button
Dial an extension (10-33)
Note: Dial * before the extension to make this a voice call instead of a ringing call

Auto Dial – Outside
Enter **Station Programming**, or **Centralized Programming**
Press the button to be programmed
Dial outside phone number (Up to 20 digits including special dialing characters)

Personal Speed Dial
Enter **Station Programming**, or **Centralized Programming**
Press the **Feature** button
Dial a 2-Digit Code (80-99)
Dial outside phone number (Up to 20 digits including special dialing characters.)

System Speed Dial (Note: NOT Done In System Programming)
At extension 10, dial **Feature** 00
Press **Feature** followed by a 2-digit speed dial code (20-79)
Dial phone number (Up to 20 digits including special dialing characters)
    Special Dialing Characters
    Touchtone Enable = Press **Transfer** button
    Stop Dialing = Press **Mic** button
    Pause (1.5 seconds) = Press **Hold** button
    Recall (Flash) = Press **Spkr** button
    Restriction Override = Dial * before the phone number
Dial **Feature** 00 to end

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