

## PL Series Software Module Update

### CAUTION

This procedure will cause total loss of data.

**Print Reports**

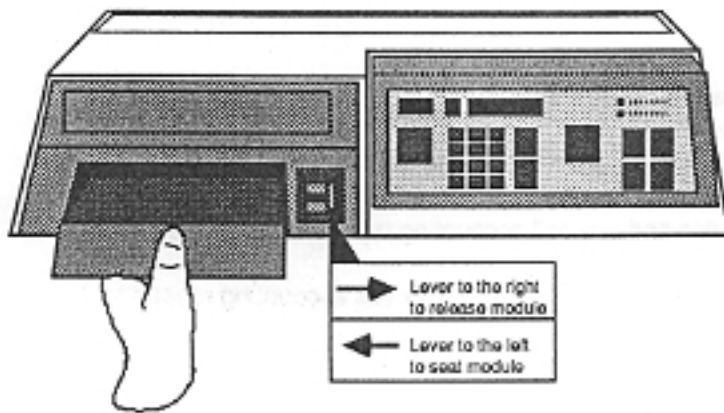
Print all database directories and any call accounting reports that you may need.

**Power Down PL**

- 1 Flip the RESET/ON/OFF switch on the back of the PL to the OFF position.
- 2 Disconnect the power cord and all cables from the PL unit.
- 3 Remove the old software module by moving the lever all the way to the right and then, pulling the module out.
- 4 Wait 20 minutes (add an additional 20 minutes for each memory expansion board) and then proceed to changing the module.

**Change the Module**

- 1 Re-attach all cables and power cord and flip the RESET/ON/OFF switch on the PL back panel to ON.
- 2 Insert then new module, making certain it is fully seated (the module and front panel surfaces are level). Move the lever all the way to left.
- 3 The initialization statement prints.



**Initialize and Test the PL**

If the initialization statement printed and all databases were intact, your system is fully operational.

Otherwise, refer to chapters 2 and 3 in the installation manual to initialize the PL and re-program the databases using the printouts obtained before you changed the module.

## PL Series Lodging System

This guide is a quick reference to the PL Lodging System and assumes some familiarity with its operation.

### SELECTION CODES

#### Activity Reports

- 19 Station Report by Organization
- 20 Station Activity Report

#### Summary Reports

- 30 Station Summary Report
- 32 Network Summary Report
- 33 Department Summary Report
- 35 Company Summary Report
- 36 Trunk/Line Utilization Report
- 37 Area Code Summary Report

#### Exception Reports

- 41 25 Most Frequently Called Numbers
- 42 25 Longest Calls
- 44 25 Most Expensive Calls

#### Lodging Reports

- 50 Guest Check-out Report
- 51 Night Audit Summary Report
- 52 Night Audit Activity Report
- 53 Profit Report

#### Miscellaneous Functions

- 49 Selection Code Editor (report queue)
- 54 PMS Interface (enable)
- 55 Call Record Deletion
- 56 HOBIC Merge (enable)
- 57 Administrative Activity Dump
- 58 Guest Activity Dump
- 59 Selection Code Listing
- 89 Print-on-the-Fly

#### Database Directories

- 10 Station Database Directory
- 11 Trunk & Equal Access Directory
- 12 Miscellaneous Database Directory
- 13 Dialed Digit Processing Directory

#### Database Programming

- 60 Set Date
- 61 Set Time
- 62 Printer Parameters
- 63 SMDR Parameters
- 65 Trunk Database
- 66 Equal Access Database
- 67 Dialed Digit Processing Database
- 68 Station Database
- 69 Valid Call Timing
- 70 Local Call Parameters
- 71 Incoming Call Parameters
- 72 Echo All Calls
- 73 Memory Full Database
- 74 Auto Print Database
- 80 Lodging Surcharges
- 81 Operator Assisted Surcharges
- 82 Directory Assistance Surcharges
- 83 Taxes
- 84 PMS Interface Transmission Parameters
- 86 HOBIC Merge Transmission Parameters
- 87 HOBIC Merge Data Format
- 88 Wake-up Messages Database




#### System Tests and Diagnostics

- 90 Data In/Valid Call Test
- 91 Memory Test
- 92 Front Panel Test
- 93 Printer Test
- 98 Load Dummy Data
- 99 Initial/Reset Statement


#### Memory Management

- 94 Clear Activity Memory
- 95 Clear Summary Memory
- 96 Clear Programmed Database

### To check out a guest

- 1  + 50 + 
- 2 Room number + 
- 3 The DATA window displays the total charges. For example, \$23.00 appears as...

CODE	STAGE	DATA
50		2300

- 4 Post displayed charges to guest's folio or print Check-out Report... 


- 5 Save data... or erase data...




### To delete a guest's call



- 1 Obtain the call record's sequence number (the "SEQ #" in a Check-out or Night Audit Report).


- 2  + 55 + 

- 3 Sequence number (without leading 0's) + 

- 4 Remove this call record from the guest's charges... 

### To print a report

- 1  + selection code + 

- 2 Request another report, print ... 

- or cancel... 

### To save or erase data

When one of these reports finishes printing, the lights below flash, prompting you for a memory management decision.



Save data...



or erase data...



### To program a database

1 + selection code +

2 The PL prompts for data for stage 1. For example...

CODE	STAGE	DATA
85	1	-----

3 Retain default... or enter new data +

4 The PL prompts for data for the next stage.

CODE	STAGE	DATA
85	2	-----

5 Repeat programming for every stage until all stages are completed.

6 The PL returns to its idle state, unless this is a wraparound database — in which case, the PL prompts for the next entry's stage 1 data.

7 Repeat, for all database entries, then...

### To correct an error

Press...

before pressing...

and re-enter the value.

**PMS INTERFACE  
(54)**

STAGE	DESCRIPTION	VALID ENTRIES	DEFAULT
1	Interface options NOTE 0 = interface off 1 = transmit guest calls only 2 = transmit admin. calls only 3 = transmit all calls	0, 1, 2, or 3	0

**AUTOPRINT  
DATABASE (74)**

STAGE	DESCRIPTION	VALID ENTRIES	DEFAULT
1	Auto Print Package number	1 - 5	none
2	Cycle NOTE 0 = none, 1 = daily, 2 = weekly, 3 = Semi-monthly, 4 = monthly	0 - 4	none
3	Day of the week/month NOTE Daily reports do not use this entry.  Weekly valid entries: 1 to 7, Sunday is 1 (default)  Semi-monthly valid entries: 1 - 31 (choose two days). The default is 1 16 (the first and sixteenth of the month).  Monthly valid entries: 1 to 31, 31 (default) causes reports to print on the last day of every month.	see note	see note
4 to 8	Reports NOTE Report codes 10-13, 19, 20, 30, 32, 33, 35-37, 41-44, 50-53. 0 in stages 5, 6, 7, or 8 advance to stage 9.	see note	none
9	Time of day NOTE 0000 = midnight, 1200 = noon, 2359 = 11:59 pm.	0000 - 2359	2359

**PRINT-ON-THE-  
FLY (89)**

STAGE	DESCRIPTION	VALID ENTRIES	DEFAULT
1	Type of record printed NOTE 0 = none, 1 = guest calls only, 2 = admin. calls only, 3 = all calls.	0, 1, 2, or 3	0
2	Number of blank lines separating call records	0 to 9	0