

# Panasonic









## Easa-Phone™ Key Telephone System




VA-208

### Operational Procedures List

(For the details, refer to the operating instructions)

#### ■ INTERCOM COMMUNICATION

ITEM		SEQUENCE	REMARKS
Individual access to intercom	voice	 → Intercom No. <input type="text" value="x"/>	• <input type="text" value="1"/> ~ <input type="text" value="8"/> are available for intercom No.
Temporarily holding intercom		< Intercom busy > <input type="text" value="HOLD"/> < Reanswering > <input type="text" value="HOLD"/>	
Transferring intercom to another party		< Intercom busy > <input type="text" value="HOLD"/> → <input type="text" value="Intercom No."/> → <input type="text" value="Intercom conversation"/> → <input type="text" value="CONF"/> → 	• Intercom conference among three parties is also available.
Intercom pilot answering		 → <input type="text" value="x"/> <input type="text" value="x"/>	
Doorphone communication	When answering through the telephone with doorphone call tone.	INT indicator lights 	Doorphone
		After INT indicator is OFF  → <input type="text" value="#"/> → <input type="text" value="1"/> or <input type="text" value="2"/>	
	When answering through the telephone without doorphone call tone.	 → <input type="text" value="#"/> → <input type="text" value="1"/> or <input type="text" value="2"/>	
All paging	External paging only.	 → <input type="text" value="#"/> → <input type="text" value="9"/>	Use <input type="text" value="#"/> <input type="text" value="0"/> for answering
	Simultaneous telephone call and external paging	 → <input type="text" value="#"/> → <input type="text" value="0"/>	

 .... Lifting off Handset,  ... Hanging up (Returning) Handset, COL .... Line Selector Button, One-Touch .... One Touch Button,  .... Operation by the party,

## COL COMMUNICATION

ITEM		SEQUENCE	REMARKS	
Making a call	Normal	COL → Telephone No. → <Answering> →	<ul style="list-style-type: none"> <li>The telephone call is also enabled by lifting off Handset or by pressing SPKR Button instead of directly pressing Line Selector Button of the Telephone number.</li> </ul>	
	Redialing	COL → REDIAL		
Auto Dialing	Common	Dialing	COL → AUTO → Dialing Button [X] [X]	<ul style="list-style-type: none"> <li>[0] [0] ~ [8] [7] are available for Dialing Button [X] [X].</li> <li>[8] [8] ~ [8] [9] are assigned for Emergency Call.</li> <li>Reform the storing operation through the telephone baring Intercom No. 1.</li> </ul>
		Emergency call	COL → Emergency	
		Storing	SPKR → AUTO → Dialing Button [X] [X] → Telephone No. → CONF → SPKR	
	Individual	Dialing	COL → One-Touch Button	
Storing		SPKR → AUTO → One-Touch Button → Telephone No. → CONF → SPKR		
Receiving a call	When answering through the telephone with incoming ringing tone.			
	When answering through the telephone without incoming ringing tone.	→ COL		

ITEM		SEQUENCE	REMARKS
Temporarily holding the CO line		< COL Busy > HOLD	<ul style="list-style-type: none"> <li>When using another COL or Intercom after holding one line, perform the normal operation for COL communication or Intercom Communication.</li> </ul>
Transferring COL call to another party	Simple transfer	< COL Busy > HOLD →  → Call notification →  COL	
	Automatic transfer	< COL Busy > HOLD → Intercom No. → Intercom conversation CONF →	<ul style="list-style-type: none"> <li>COL Conference among three parties is also available.</li> </ul>
Transferring DTMF signal		< After Conversation > [*] → [#]	<ul style="list-style-type: none"> <li>Enabled only by the outpulse dial line.</li> <li>Clearing can be done by just hanging up the handset.</li> </ul>
Interruption to COL call		→ COL to be interrupted	
night transfer	setting	SPKR → [#] → [6]	<ul style="list-style-type: none"> <li>The clearing operation is the same as the setting operation.</li> </ul>

.... Lifting off Handset, .... Hanging up (returning) Handset, COL .... Line Selector Button, One-Touch .... One-Touch Button, Emergency .... Emergency Button, .... Operation by the party,