
IMPORTANT: Back Up OGMs Before Upgrading the PBX

When upgrading the system software of the PBX, any Outgoing Messages (OGMs) stored on an optional MSG card will be cleared. To retain these messages, download them to a PC using the KX-TDA Maintenance Console software before upgrading the PBX, and restore them to the PBX once the upgrade is complete.

Before upgrading the PBX

1. Connect to the PBX using Maintenance Console.
2. From the **Utility** menu, select **Message File Transfer PBX to PC**.
3. From the upper drop-down list, select the target MSG card.
4. From the lower drop-down list, select the messages to transfer.
 - To transfer a certain message, select the number of that message.
 - To transfer all messages at once, select "ALL".The Save dialog box will be displayed.
5. Enter a file name.
6. Click Save.
7. Click OK.

When transferring all messages, each message is saved as an individual file, with the original location number on the OPB card added to the file name.

After upgrading the PBX

1. Connect to the PBX using Maintenance Console.
2. From the **Utility** menu, select **Message File Transfer PC to PBX**.
3. Select the target MSG card from the drop-down list, and click **OK**.
The Open dialog box will be displayed.
4. Select the message files to upload.
It is possible to select multiple files.
5. Click OK.

Each OGM file will be uploaded to its original location.