



POLYCOM®

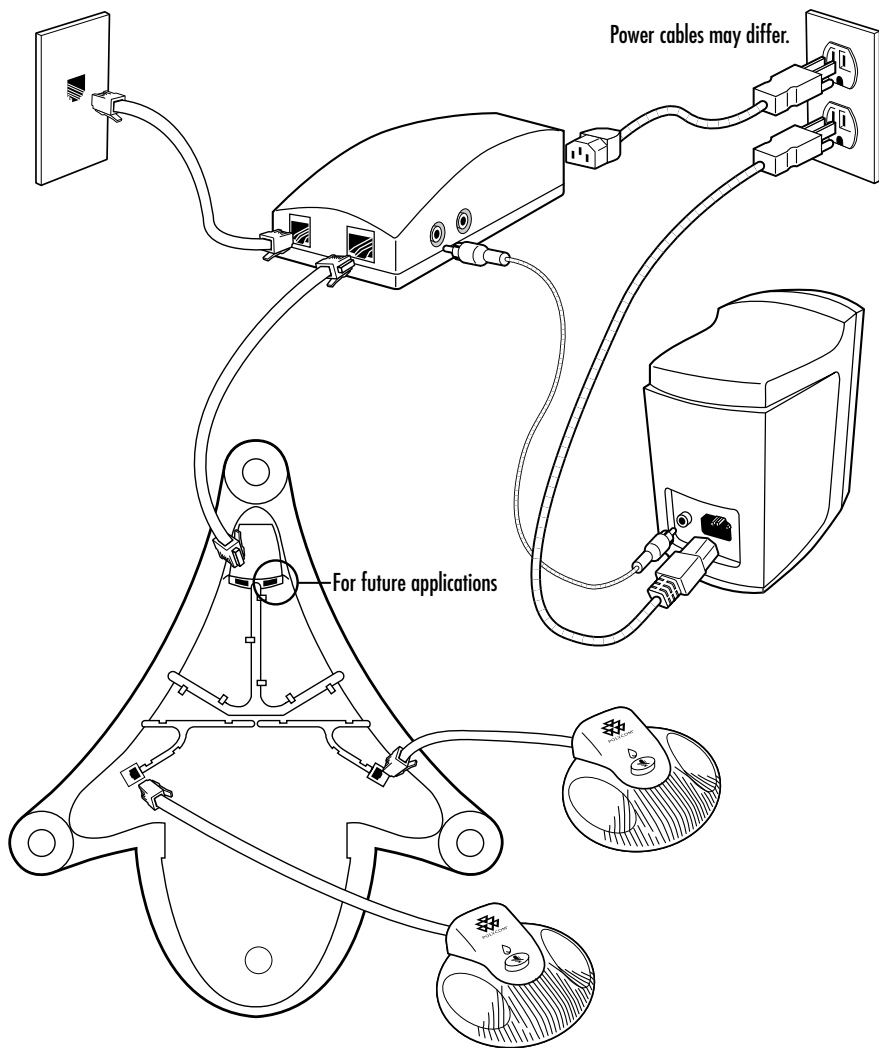
Quick Installation Guide



SoundStation® **VTX 1000**

QUICK INSTALLATION GUIDE

Connection Diagram



SoundStation VTX 1000 Interface

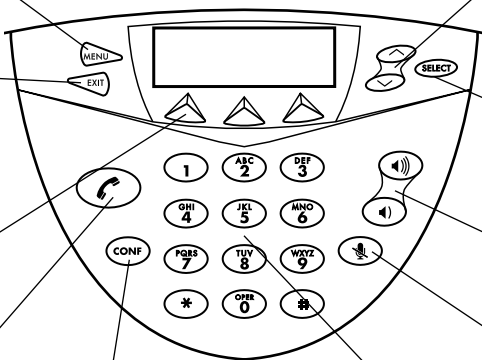
LEDs

- Green — *Your call is in progress.*
- Blinking Green — *A call is incoming.*
- Red — *Your call is muted.*
- Blinking Red — *Your call is on hold.*



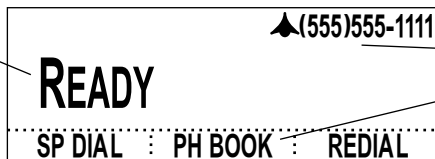
Buttons

- Menu Button**
Displays a menu of settings and options
- Exit Button**
Exits from current screen to previous level
- Soft Keys**
Select the actions that are currently displayed
- Phone Button**
Answer an incoming call, get a dial tone, initiate an entered call, or hang up a call
- Conference Button**
Call, join, or hang-up additional call participants on properly configured enterprise phone networks
- Dialing Keypad**
Enter numbers or letters
- Scroll Buttons**
Navigate up or down through displayed lists
- Select Button**
Select a highlighted item from a menu
- Volume Buttons**
Adjust the speaker and ringer volume
- Mute Button**
Turn mute on or off



LCD

- Information and Input Area**
Displays of information, menus, and input areas
- This Phone's Number**
(555)555-1111
- Soft Key Functions**
Actions you can currently take, based on the state of the phone




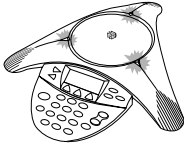
Multipoint Conference Bridging

The SoundStation VTX1000 is a conference phone and can only perform multipoint bridged conference calls on a properly configured enterprise phone network or when multipoint calls are


placed through a conference bridge or a bridging service. Please contact your telephone system administrator for further details.

Answer a Call

Press the  (Phone) button to pick up an incoming call.




The three LEDs blink green when the phone rings.

When you answer a call from another VTX phone, your SoundStation VTX 1000 tests the quality of your line, and then initiates a wideband connection. This process takes 6–12 seconds, during which you hear music, and both ends of the call are unable to converse. The  icon is displayed once a wideband connection has been established.

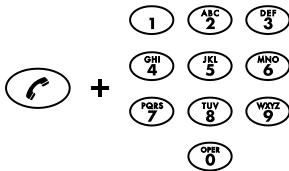
Dial a Call

You can dial a call the traditional way, getting a dial tone first, or you can dial the way cellular phones do, entering and editing all the numbers before you outpulse them, as shown below.


Dial Tone Dialing

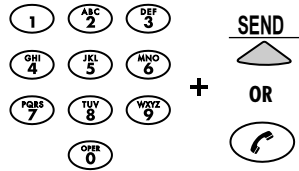
- 1 Press the  (Phone) button to get a dial tone.
- 2 Dial the phone number.
Each number is dialed when you press it.

Speed Dial numbers are not supported by this method.





Editable Dialing

- 1 Dial the phone number.
 - ▼ If you make an error, press the **** soft key to erase it.
 - ▼ If you want to cancel the call, press the **CANCEL** soft key.
- 2 Press the  button or the **SEND** soft key, and the complete number will be dialed.

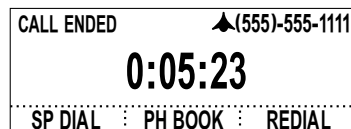


End a Call

To end a call, press the  button.

- ▼ If more than one party is connected, all calls will be disconnected when you press the  button.

The duration of your ended call will be displayed for 20 seconds.



For all other phone functions and information, please see your SoundStation VTX 1000 Operation Manual.